

## CONSULTATION STRATEGY – RESIDENTS PERMITS

No	Action	Date	Who	Risks
1	Consultation Strategy to be presented to Executive.	20 February	SMc	
2	Design and Print Leaflet	20 February	JG/SS/JS	Difficulty in delivering a printed version of the leaflet by this date – may need to colour photocopy initial batch for WGAA on 22 February
3	Arrange Adverts to be printed in local papers	20 February	JG/SS/JS	
4	Press Release On Scheme and details of consultation strategy	21 February	JS	
5	Consultation Strategy On Council Web Site – Front Page	21 February	SMc/ACu	
6	Wood Green Area Assembly – Information Stand & Leaflets	22 February	SMc/ACu	Difficulty in producing a quality leaflet and or stand within 4/5 Days.  Will need to be invited.
7	Muswell Hill Area Assembly – Information Stand & Leaflets	1 March	SMc/ACu	Will need to be invited.
8	Statutory Consultation to start: a) Notice in London Gazette and Local Papers. b) Notices on CPZ roads.	2 March	ACu/TK	Ensuring that all effected roads receive a notice of the Council's intentions. To be place on lamp

				columns.
<b>9</b>	St Ann's & Haringey Area Assembly – Information Stand & Leaflets	5 March	SMc/ACu	Will need to be invited.
<b>10</b>	Mail Out Leaflet to 600 Community/Voluntary Groups	5 March	JG	
<b>11</b>	Crouch End, Hornsey & Stroud Green Area Assembly – Information Stand & Leaflets	8 March	SMc	Will need to be invited.
<b>12</b>	Publicise in Haringey People –Distribution across the Borough To include a map of the borough showing CPZs	13 March	JG/JS	Criticised for being two weeks into consultation period.
<b>13</b>	Tottenham & Seven Sisters Area Assembly – Information Stand & Leaflets	15 March	SMc	Will need to be invited.  Criticised for being two into consultation period.
<b>14</b>	Statutory Consultation Ends – Analysis of Results	11 April	JG	To be completed by JG throughout the statutory period – risk relates to successful response rate (may need more resource)
<b>15</b>	Produce first draft report for EAB	12 April	SMc/ACu	See Above
<b>16</b>	Report to be presented to EXEC – tabled	24 April	SMc/JG/ACu	Clearance to table report

SMc – Stephen McDonnell  
 ACu – Ann Cunningham  
 JG – Jeanette Gedge  
 JS – John Seekings  
 TK – Tony Kennedy  
 SS – Salomi Simoes